

Telephone-2223251
2225766, 2224811



Fax- 0612- 2221057
Tele Gram- ACCOUNTS

आप/महालेखाकार (ले० एवं ह०) का कार्यालय, बिहार पटना
OFFICE OF THE ACCOUNTANT GENERAL (A&E), BIHAR, PATNA

No.WM-II (2018-19)- 1111
Date- 03/03/2019.

To
The Br. Secretary/Secretary
Planning & Development Department,
Government of Bihar, Patna.

Sub:- Regarding timely submission of monthly accounts and criteria for issuance of
Cheque Drawal Authority.

Sir,

With reference to the above mentioned subject, it is to state that criteria for issuance of Cheque Drawal Authority (CDA) for the financial year 2019-20 in respect of Public Works /Irrigation/Forest Divisions are as follows:-

- (i) Receiving of errorless monthly accounts till the month of March 2019.
- (ii) Receiving of Revised Form 51 / Statement- I & II in respect of Forest Division/Circle till the month of February 2019.
- (iii) In case of Temporary division, extension letter from the concerned department along with criteria mentioned above.

As per Rule 542 of BPWA code, Public Works/Irrigation/Forest Divisions are required to submit their Monthly Accounts in time. Prompt compliance of objection raised in the monthly accounts is required in order to close March 2019 accounts as per guidelines given by our Headquarter Office and also for timely preparation of Finance and Appropriation Accounts for the year 2018-19.

Hence, it is requested to issue necessary instruction/direction to the concerned Departments/Divisions for timely rendition of monthly accounts and also for prompt compliance of objections, (if any), submission of Revised Form 51 /Statement I & II in respect of Forest Divisions/Circles, so that Monthly Civil Accounts pertaining to the month of March 2019 accounts may be closed in time and accordingly Cheque Drawal Authority (CDA) may be issued

Yours faithfully,

Deputy Accountant General (Works)

बिहार सरकार
योजना एवं विकास विभाग

ज्ञापांक:
प्रतिलिपि

यो0ब02/2-9/2018- 1627 /यो0वि0,पटना,दिनांक 04 अप्रैल, 2019
मुख्य अभियंता, स्थानीय क्षेत्र अभियंत्रण संगठन, पटना/सभी कार्यपालक
अभियंता, स्थानीय क्षेत्र अभियंत्रण संगठन, बिहार को सूचनार्थ एवं आवश्यक
कार्रवाई हेतु प्रेषित।

2. उनसे अनुरोध है कि Form 51/Statement I & II यथाशीघ्र
महालेखाकार कार्यालय को उपलब्ध कराना सुनिश्चित किया जाय।

3. आई0टी0 प्रबंधक (विभागीय वेबसाईट पर अपलोड करने हेतु) को
सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

(प्रमोद कुमार वर्मा)
अपर निदेशक